

# MINUTES OF COMMITTEE MEETING

LEVEL 23, 201 SUSSEX ST BUILDING TOWER 1 – ROOM 23.01

**Thursday 15<sup>th</sup> June 2017 @ 6:00PM** (access arranged with concierge @ 5:45pm)

**Teleconference : Phone xxxx xxxx Access code xxxxxxxxxx**

## Committee 2017 Attendance Record

Role	Committee		2 <sup>nd</sup> Feb	27 <sup>th</sup> April	15 <sup>th</sup> June			AGM
President	Michael (Chuck) Parker	<b>MP</b>	✓	✓	✓			
Vice President	Richard Mair	<b>RM</b>	✓	✓	SORRY			
Captain	Steven Chan	<b>SC</b>	✓	✓	✓			
Secretary	Craig Horley	<b>CH</b>	✓	✓	SORRY			
Treasurer	George Emerson	<b>GE</b>	✓	☎	☎			
Handicapper	Stephen McCammond	<b>SMcC</b>	☎	☎	☎			
Booking Officer	Dave McCann	<b>DMcC</b>	✓	☎	✓			
Committee	Simon Soo	<b>SS</b>	✓	✓	✓			
Committee	Rowena Rees-Poole	<b>RRP</b>	✓	✓	✓			
Committee	Lloyd Rodger	<b>LR</b>	✓	SORRY	✓			
Committee	Graham Flanagan	<b>GF</b>	☎	☎	☎			
Committee	Stephen Wise	<b>SW</b>	✓	SORRY	☎			
Committee	Rudi Minbatiwala	<b>RuM</b>	SORRY	SORRY	SORRY			
Committee	Terry Hillman	<b>TH</b>	☎	SORRY	SORRY			



Attended



Phone Attendance



Apology received



Non Attendance

## Today's Agenda :

1. Welcome from President
2. Acceptance of 2017 #2 Minutes (view <https://cbasydneygolfclub.com/>)
3. Treasurers Report
4. Action items – Open - All
5. Bank Holiday Event
6. General Business
7. Meeting Close/Next Meeting

# MINUTES

## 1. Welcome - 06:00 PM - M Parker

Attendance and apologies recorded on above attendance table.

## 2. Acceptance of Meeting #2 Minutes (27/4/17)

Meeting minutes (on web site) were:

1. Accepted – Chan
2. Seconded – McCann

## 3. Treasurers Report – G Emerson

- Current position on YTD P/L is loss of \$1,136.35
- Expected \$300 to come from Majors tipping competition.
- Expected \$700 approx to come from Captains Cash over remaining matches.
- Subsidies are to be allowed for and are estimated @ \$500 for Westpac Challenge and \$1,000 for Coffs Harbour event.
- Treasurers rough projection of end of year position is a loss of \$2,700 excluding net income from Bank Holiday event so very important that we maximise attendance on Bank Holiday.
- Current year's figures do include a trophy expense of \$900 that was incurred last year but not expensed

1. Accepted – Parker
2. Seconded - Rodger

## 4. Action items – Open

Meeting	Action	Owner	Current Status
2 <sup>nd</sup> Feb	Investigate rule books availability or where they can be obtained.	SC	Ongoing and report back at next meeting 17/8. <u>Ongoing</u>
2 <sup>nd</sup> Feb	Provide our stock of vests that were provided for a previous event for review as prizes throughout the year.	TH	Ongoing and report back at next meeting 17/8. <u>Ongoing</u>
27 <sup>th</sup> April	Contact Golf Clearance Outlet for sponsorship of the Bank Holiday event and possible longer term arrangements (i.e.discount vouchers)	SC	Dealt with. Refer to details in General Business section under Bank Holiday.
27 <sup>th</sup> April	Contact Ryde Parramatta ex pro who has recently started business for sponsorship opportunities	RM	RM to provide update.
27 <sup>th</sup> April	Send flyer to previous attendees and members raising awareness of bank Holiday event.	RM	Dealt with. Initial flyer sent by RM 30/5/17.
15 <sup>th</sup> June	Discuss provision of fruit boxes for Bank Holiday event with S Iacono & Sam Alame	SC	
15 <sup>th</sup> June	Finalise Bank Holiday trophy and raffle prizes. MP to redraft prize spreadsheet	SC/MP	

	and provide to SC.  Purchase raffle ticket books  Follow up Gateway CU sponsorship.  Follow up perpetual trophies.  Contact Ted Geekie to confirm level of sponsorship for 2017 bank Holiday event	SC  MP  SC  MP	
15 <sup>th</sup> June	Send out invites for Bank Holiday event by 26/6/17 at the latest.	RM	
15 <sup>th</sup> June	Request TH to assist with scorecard preparation for Bank Holiday.  Obtain blank cards and provide to TH	SC  LR	
15 <sup>th</sup> June	Prepare list of starters/handicaps/starting tees in alphabetical order	DM	

## 5. [Bank Holiday Event \(Monday 7/8/17\)](#)

### General

- SC reported that we will not be engaging support of Thailand Golf Tours this year on the basis that sponsorship outcomes are unsatisfactory to both club and TGT.
- GF reported that he had approached Thornleigh Golf Centre who wanted to know proportion of participants in their general locality before committing to sponsorship. General agreement not appropriate to pursue.
- GE questioned value of TGT sponsorship in bringing in participants for the event. General agreement that it probably does not.
- GE suggested that all club members make an effort to increase participant numbers by leveraging off existing private club memberships, other bank contacts etc.
- SC to make reminder announcement at Lynwood game.
- RM (via email) expressed concern as to length of presentation. General discussion held and it was agreed that priority was to get results right and appropriately acknowledge winners on the day. Suggestion was made that maybe Presidents's speech and novelty prizes could be done as quickly as possible , then have a break to enable raffle tickets to be sold, then present remainder of prizes. General agreement that this was appropriate and will be implemented on the day.

### Invitations

- After prizes finalized (SC and MP) invites to be sent out by 26/6/17 at the latest. **Action Item – RM to complete.**
- SM emphasized importance of getting all details on application form completed (GolfLink no., handicap, Veterans Y/N etc)

#### Raffle

- GE suggested that we revisit raffle methodology to see if there is anything else we can do to maximise ticket sales.
- SC reported that +ve response received from Golf Clearance Outlet who will provide a \$10 discount voucher to each player and provide discounts on other purchases/vouchers.
- Proposed that raffle major prizes include \$300, \$200 and \$100 Golf Clearance Outlet vouchers.
- SC has again undertaken to provide a golf bag and RR has undertaken to contribute a quality bottle of wine as prizes.
- Suggestion made to speak to Sam Alame and Steve Iacono to see if fruit packs could be provided. **Action Item – SC to contact.**
- Proposed that raffle tickets be sold on basis of \$5 each, 3 for \$10 and 8 for \$20
- **Action Item – SC to buy raffle ticket books**

#### Trophies

- General agreement that it was appropriate to maintain previous level of prizes. **Action Item – SC and MP to finalise trophy and raffle prizes. MP to contact Ted Geekie to check on level of sponsorship for this year's event.**

#### Committee roles on day of event

##### Scorecards

- **Action Item - SC to ask TH to assist.**
- **Action Item - LR to obtain blank cards and provide to TH.**

##### Handicaps

- McCammond to complete for event

##### Starters/Captains Cash

- Rees-Poole, Soo and McCann.
- Need to arrive @ 7.15am and bring pens, highlighters
- **Action Item – DM to prepare list of starters/handicaps/starting tees in alphabetical order**

##### Scorers

- Chan, Hillman and Rodger

##### Presentation

- Parker and Chan

##### Raffle

- Flanagan, McCammond, Wise, Clausen and Liversage to sell tickets.

### Novelty Events

- StoneCutters GC to put out novelty markers.
- Last group on each hole to be requested to collect markers.

## 6. General Business

### Slow Play

- DM asked for feedback on pace of play at recent events. SW advised that there were some very slow groups at Richmond resulting in material gaps in the field.
- General agreement to continue monitoring pace of play and review at next meeting.

## 7. Meeting Closure/Next Meeting

- Meeting closed @ 7.20am
- Next meeting **Thursday 17/8/17 at Olympic Park**. LR to arrange room/access/teleconference details.