



MINUTES FOR COMMITTEE MEETING #1

DOOLEY'S, LIDCOMBE

Thursday 10th February 2022 @ 6:30PM

Teleconference : Not required – held in person.

Committee 2022 Attendance Record

Role	Committee		10/2	5/5	14/7	6/10	AGM 8th Dec
Patron	Peter Bendeich						
President	Richard Mair	RM	✓				
Captain	Steven Chan (LM)	SC	✓				
Secretary	Craig Horley	CH	✓				
Treasurer	George Emerson	GE	✓				
Handicapper	Stephen McCammond (LM)	SMcC	✓				
Booking Officer	Graham Flanagan	GF	✓				
Committee	Dave McCann	DMcC	✓				
Committee	Warren Francis	WF	✓				
Committee	Michael Vickers	MV	✓				
Committee	Rudi Minbatiwala	RM	✓				



Attended



Phone Attendance



Apology received



Non Attendance

Today's Agenda :

1. Welcome from President - **Mair**
2. Previous minutes (#4 2021) (view <https://cbasydneygolfclub.com/>) **Horley**
3. Treasurers Report - **Emerson**
4. Action items – Open – All
5. Correspondence © & General Business (GB)
 - a) © - Carnarvon Cancellation 2022/23 **Flanagan**
 - b) © - Liverpool Green Fees 9/1 **Bendeich/Horley**
 - c) GB - Proposed Committee Meeting Dates for 2022 **Horley**
 - d) GB - Encourage car pooling for scheduled games - **Vickers**
 - e) GB – Club Communications – use BCC to address compromise risks - **Vickers**
 - f) 2022 Bank Holiday
 - g) Committee refresh
6. Meeting Close/Next Meeting

MINUTES

1. Welcome - 06:25 PM – R Mair

Welcome to the elected committee for 2022 – RM expressed hope that this year will be much better for the club with not so much disruption due to Covid-19.

He is looking forward to strong competitions each month, including premier events such as Presidents Trophy, Matchplay and of course the Championships.

The likelihood of an Elliott in 2023 is favorable, and we will have to start planning during the year for that event.

A great turnout for the first Committee meeting of 2023 – a 100% in person attendance.

2. Acceptance of Meeting 30/09/2021 Minutes - C Horley

Previous minutes uploaded to Web site and accepted as accurate.

Accepted – Dave McCann **Seconded –** Stephen McCammond (LM)

3. Treasurers Report – G Emerson

Financial details as presented by the treasurer reviewed and accepted by the meeting.

- Cash and equivalents as at 9 Feb 2022 = \$20659.91
- Modest profit of \$32.69 as @ meeting.
- Current Outgoings have essentially been covered by Membership Fees, Captains Cash surplus' and playing fee surplus'
- Liverpool refund of cancelled tee times of \$232 has been credited to our account with them and is treated in the accounts as an additional deposit
- Nine members have yet to renew their membership bringing current financial member numbers to 57 from 67 last year.
- Forecast for 2022 will be affected by Bank Holiday event decision later in the year (SC)

Accepted – Steven Chan (LM) **Seconded –** Warren Francis

4. Action items – Open

Action Items table moved to an appendix at the end of this Agenda/Minutes.

5. Correspondence & General Business

a) - **Carnarvon Cancellation 2022/23** . (GF)

Dear Social Golf Clubs,

Recently our Board of Directors held a meeting to review all Sunday Social Club bookings for 2022. I am to advise that an executive decision has been made to cancel all Sunday Social Club bookings until 31 December 2022 at this stage. This is due to a substantial increase in Membership at Carnarvon, causing our weekend competitions to reach their maximum player capacity, something that many Golf Clubs have recently experienced. With minimal tee times now available on a Sunday, this will make it impossible to accommodate Sunday Social Clubs throughout 2022. Preference does need to be shown to our members, however this decision, once again was not made lightly.

I am to advise that your deposit will be rolled over to your next booking at Carnarvon Golf Club and future bookings will stand at this stage.

Meeting Update.

Club received a refund of our \$400 booking fee from Carnarvon Golf Club.

There are no games scheduled at this course & future events to be reviewed on a yearly basis moving forward. There are no assurances this stance will be changed by Carnarvon.

b) – **Liverpool Green Fees** – Bendeich/Horley

Booking team (PB) forwarded response to CBA SCG request for consideration

Dear Matt

I refer to your previous email advising that social golf groups will now be charged at \$232 per group. Unfortunately, four of our members had to cancel late on Saturday 8th Jan due to them being close contacts of positive Covid 19 family members, which resulted in us having 7 groups tee off instead of our booked eight. Given these circumstances, I request that your club consider refunding green fees for these four players, or alternately, providing a credit for our game next year which will be held on Sunday 8th Jan 2023.

I mention that our social club has been playing continuously at Liverpool since 1981 with members always patronizing the clubhouse afterwards for food and drinks.

Liverpool Club Response:



Hi Peter,

Given the current circumstances, I'm happy to give you a credit for the 4 players that weren't able to make it on Sunday due to isolation requirements. It has now been refunded to your account so you will be able to use it as credit for your next game.

Meeting Update.

As a result of this new policy from Liverpool, the committee determined that if in future we have numbers not aligned with a full group (could be up to 3 players), the CBA SCG will cover those green fees. This is in the case of instances such as this year where Covid and Front-Line workers were affected after the Thursday deadline.

The booking officer will attempt to fill all groups of 4. Late pull outs without mitigating circumstances from the member, after the Thursday deadline, will attract the green fee levy as we have documented in our game updates for many years, but not yet instigated.

If any other clubs introduce this group rule during 2022, the committee agreed to revisit and introduce a firm policy for those situations. Suggestions were:

- Increase in the day's events cost to members to cover the shortfall.
- An overall small increase on all events to build a 'kitty' to cover these circumstances.

c) GB - Proposed Committee Meeting Dates for 2022 (CH)

The committee approved 'tentative' dates for 2022 committee meetings providing clarity & insight as to when these scheduled meetings are coming up in 2022.

The dates are aligned with the timeframe experienced for the previous year:

- Thursday 5th May
- Thursday 14th July
- Thursday 6th October
- Thursday 8th December - AGM

Dates can be altered or additional meeting scheduled if circumstances change.

Meeting calendar invitations for these dates have been sent by CJH.

d) GB - Encourage car pooling for scheduled games (MV)

The suggestion to collate and distribute a list of members local areas (postcodes) to facilitate carpooling was discussed. It was decided that whilst a positive idea to improve membership engagement, it may cause some angst with personal details published.

An alternative suggestion, which was accepted, is that the option for carpooling be added to the game sheets information sent out (GF to contact PB) which mentions this opportunity. Anyone wishing to investigate carpooling can respond to the committee who will then write out to members for any interested parties in the location mentioned.

e) GB – Club Communications – use BCC to address not compromise risk (MV)

MV raised the situation where members emails can be compromised if cc'd on communications. The club should where possible, take steps to limit exposure with communications. There have been instances where home computers have been hacked resulting in members receiving spurious emails.

At times it has been seen that 'reply to all' has made public disagreements and/or points of discussion needlessly.

The meeting agreed:

- 1) All general emails will have recipients bcc'd in future. These include Bank Holiday or informational emails where no responses are required or expected.
- 2) All committee meeting emails will have cc's, which allow a response to all if discussion on specific topics or comments could be expected. For example, committee meeting minutes.
- 3) All official club correspondence, such as games draws will have the recipients cc'd to again allow for a general group response if warranted.

f) Bank Holiday 2022 (raised by Steven Chan during meeting)

Committee agreed to investigate Macquarie Links for 2022.

- SC to contact the club & report back to the committee.
- RC raised our major source of revenue in the past has been our raffle, specifically pre game sales. We need to have golf and non golf prizes to appeal to a wider audience which has been a great success in the past.

An Action item has been raised for this further discussion with SC taking on the course communication and the committee in general to give thought on the raffle and bring ideas/donations for discussion at the next meeting.

g) Committee Turnover (raised by Richard Mair during meeting)

A general discussion commenced with the attendees expressing concern at the lack of members willing to become involved with the committee.

The club needs a turnover to remain fresh and the president (and all committee members) charged with discussing with the wider membership about taking on a role in 2023.

1 committee member has indicated he will not be re standing in 2023.

Apart from new ideas and fresh perspectives, it is vital we have as many people involved in the running to maintain a viable club for the future.

Some ideas discussed were timeframes for committee involvement or length of time in any one position, but the lack of enthusiasm (generally) is restrictive to these measures being implemented.

No action item arose from this discussion, just a request for all to start conversations raising awareness and to determine membership interest.

6. Meeting Closure/Next Meeting

- ❖ Meeting closed @ 07:25 pm
- ❖ Next meeting – **Thursday 5th May** – 6.00 pm start @ Dooleys Lidcombe.

❖ Appendix – Action Items

Meeting	Action	Owner	Current Status
11 th February 2021	<u>Club ByLaws</u>	GW	<p>The Bi Laws will be developed during 2021 & can be reviewed/accepted through our committee program in 2021.</p> <p>Meeting agreed to leave on minutes as a place holder, however is not urgent & timeframe for delivery is prior to AGM.</p> <p><u>NB The Constitution was tabled and ratified at the 2020 AGM</u></p> <p>10/2/2022 – GW has confirmed with CH at Eastlake GC that he will continue with this action regardless of not being on committee this year as he has commenced and done work already.</p>
9 th April 2020	<u>CBA - New Membership</u>	GF SC RN	<p>GF working with Paul Sparkes to formulate and propose an email to be sent bank wide to encourage employees to join their prospective state CBA Social Golf Club.</p> <p>11/2/2021 (Previous actions and updates)</p> <ul style="list-style-type: none"> GF - to follow up with Paul Sparkes on release of CBA email. 6/5 Email has been released -completed RM – to confirm with Rudi as the CBA internal contact to monitor enquiries. 6/5 Rudi has/is leaving CBA a new contact TBC SC –discuss with DOM the form required for new membership with a view to adding the form to the web site as a downloadable. GE – will continue to keep membership details in his excel files – suggestion to move onto web site placed on hold due to security and potential individual privacy issues. 6/5 no further action . <p>06/05/2021 (ongoing actions)</p> <ul style="list-style-type: none"> RM – to check if CBA internal sites will allow link to external email i.e. Gmail which may negate requirement to have CBA contact. SC –discuss with DOM the form required for new membership with a view to adding the form to the web site as a down loadable. Also review to simplify the requirements on the form. <p>30/09/2021 – The CBA representation needs to be reviewed as most members are now ex CBA or non CBA. Only a small few remain employed at CBA making emails and requests for membership challenging to find a club rep.</p> <p>10/2/2022</p> <ul style="list-style-type: none"> GF will contact Vic for an update on their progress SC will set up form and email contact on web site for new members. SC will approach CBA to determine if there is still a possibility for club information to be displayed on the bank intranet.
10 th February 2022	<u>2022 Bank Holiday - Updates</u>	All	<ol style="list-style-type: none"> Steven Chan to contact Macquarie Links to confirm venue and cost. All committee to give thought on the raffle prizes and bring ideas/donations for discussion at the next meeting.